



Student Name:		Patricia A. Startz		
Course-Embedded Internship Tracking Roadmap				
		Course	Brief Description of Activity	Date Completed
Domain I: School Community Leadership	Competency 001	EDLD 5339 Log-1 4 hrs	Interview two school leaders regarding campus organization and management and Site-Based Decision-Making (SBDM) policies and procedures, which include issues of campus vision and mission.	
		EDLD 5333 Log-2 2 hrs	Create a personal vision of leadership.	
		EDLD 5388 Log-3 6 hrs	Study your school's history, traditions, shared beliefs and values; method of inducting new teachers; identity of stakeholders; acculturation factors; and affiliation factors and then construct a School Culture Factors Summary with suggestions to strengthen each area of the culture.	
		EDLD 5352 Log-4 6 hrs	Look at the strengths and weaknesses of your campus as you examine and apply data from the Texas Campus STaR Chart, a technology data-gathering tool provided by the state. Complete a three year comparison of the Texas Campus STaR Chart data from your campus with statewide summary data.	
	Competency 002	EDLD 5326 Log-1 6 hrs	Develop a plan for a family-school-community partnership(s) to increase student achievement.	9/16/2011
		EDLD 5326 Log-2 6 hrs	Develop a presentation to be given to key stakeholders in your school that emphasizes the importance of parental-community involvement to student achievement.	9/16/2011
	Competency 003	EDLD 5333 Log-1 7 hrs	Attend a Site-Based Decision-Making (SBDM) meeting, record reflections, and interview the principal and one other staff member regarding collaboration, consensus-building strategies, ethical relationships, typical agenda items, etc.	



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	Compete	EDLD 5345 Log-2 5 hrs	Review Chapter 247 of the Texas Administrative Code, "Educators' Code of Ethics," conduct observations and/or interviews in your school, and use the results of those observations/interviews to complete the "Code of Ethics Mindwalk."	7/24/2011
		Competency 004	EDLD 5333 Log-1 10 hrs	Conduct a data-driven, comprehensive needs assessment using the latest AYP and AEIS data, a multi-year history of this data, and a comparable improvement report.
	EDLD 5335 Log-2 3 hrs		Describe Curriculum Management Audit standards, compare the audit standards to the campus curriculum program, and make suggestions for improvement of academic performance through use of the audit standards.	
	Competency 005	EDLD 5335 Log-1 4 hrs	Use set criteria to evaluate a teacher's edition of a textbook or a curriculum guide for a content area or a campus objective selected for a learner-centered staff development experience.	
		EDLD 5388 Log-2 4 hrs	Complete and submit the Survey of School Context and then meet with at least one, or preferable more, faculty members from your campus (or district) to compare results. In this meeting, discuss whether any items should be added to or deleted from the Survey to make it a better fit for your campus (or district). Write a report on the results of the meeting and summarize your learning about the culture and climate of your school based on the School Context Survey.	



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Domain II: Instructional Leadership	Agency 006	EDLD 5388 Log-1 6 hrs	Conduct a teacher quality survey which looks at factors such as the years of teaching experience of campus teachers, degrees held (bachelor or master), teacher ethnicity, compared with ethnicity of students and community demographics and prepare a report of your findings.	
		EDLD 5345 Log-2 2 hrs	Conduct an interview with an administrator at your school regarding strategies for recruiting and retaining high-quality teachers and administrators.	7/24/2011
		EDLD 5345 Log-3 2 hrs	Assess the policies and procedures in place in your district related to teacher mentoring programs by assessing the district's webpage or contacting the district Human Resources Office and reflect on the policies in place for mentoring/induction.	7/26/2011
		EDLD 5345 Log-4 4 hrs	Complete the Cultural Proficiency Receptivity Scale, use the Cultural Proficiency Professional Development Rubric to assess the level of professional development at your campus or workplace, and identify and describe where and how your campus has responded to each of the elements of Cultural Proficiency.	7/26/2011
		EDLD 5306 Log-5 4 hrs	Create a professional vita that highlights your leadership accomplishments and serves as a motivational tool to seek new opportunities for improvement and professional growth.	5/25/2011
		EDLD 5306 Log-6 5 hrs	Collaborate with the school supervisor and develop the 18-month internship plan. Plans will be based on self-assessment findings, professional goals, and the unique needs of the intern and school.	5/25/2011



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	Compete	EDLD 5344 Log-7 15 hrs	Design a remediation to a situation you would like to improve in your school. In your School-Based Analysis, you familiarized yourself with special education policies in your state and school district. For your Application, you will use this knowledge as you follow a fictional student, Julia, who has just enrolled in your school. You will develop and Individualized Education Program for "Julia," monitor how her program is implemented in the classroom, and use your knowledge of student rights and school management to make sound decisions when she engages in behavior that calls for disciplinary action. This assignment will require you to use knowledge gained from lectures and readings, and from communication with leaders at your school, including your principal, special education coordinator, and classroom teachers. Your final step will be to make suggestions about how management policies and procedures for special education students at your school can be improved. In all instances, you are expected to cite relevant law and/or plicy that you used to formulate your answers.	
		EDLD 5301 Log-8 8 Hours	Students engage in identifying an action research topic(s) or research questions and designing a draft action research plan completing a recommended template or format of a blueprint of the action research	6/26/2011
		EDLD 5301 Log-9 5 Hours	Students review comments from colleagues and site supervisors and engage in revising their draft action research plan. By the end of Week 5, students should confer with their site supervisor(s) and agree on an	6/26/2011
		EDLD 5388 Log-1 5 hrs	Discuss state and federal legal requirements for Response-to-Intervnetion (RTI) plicy and make application of RTI through a case study process.	



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	Competency 007	EDLD 5333 Log-2 4 hrs	Demonstrate leadership for accountability by researching best practices, including specific professional development to address a target area and list the strategies and rationale for using each strategy.	
		EDLD 5311 Log-3 6 hrs	Interview two administrators using the assigned questions. Reflect in this log what you learned from those questions and how this activity helped you master the domains and competencies.	
Domain III: Administrative Leadership	Competency 008	EDLD 5339 Log-1 10 hrs	Analyze the processes in place for campus budgeting and the alignment of the budget with the Campus Improvement Plan (CIP).	
		EDLD 5333 Log-2 10 hrs	Conduct a data-based needs assessment. Based on the areas of need identified, create a campus action plan to address the needs identified including professional development plans, allocation of resources to support the plan, and any tools needed for school improvement efforts.	
	Competency 009	EDLD 5339 Log-1 5 hrs	Analyze the scheduling process in place on campus, cite course material and personnel interview to justify conclusions, and weight the effects of the schedule on campus goals and objectives, student needs, and effective and efficient use of time, personnel, and resources to ensure a safe and productive environment.	
		EDLD 5339 Log-2 5 hrs	Analyze campus goals and objective and the use of resources such as time and personnel to address the issues of a safe and productive school environment.	